

CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – January 10, 2021

7:00PM

Please follow current CDC COVID-19 Guidelines

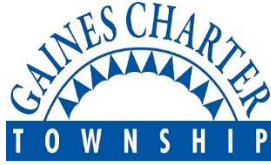
1. Opening (Prayer) & Pledge of Allegiance – Trustee Fryling
2. Call to Order and Attendance – Supervisor DeWard
3. Declaration of Conflict of Interest
4. Review Consent Agenda
5. Approval of Agenda
6. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments limited to 3 minutes per speaker)
7. Swearing in of New Fire Department Officers/Firefighters
8. Approval of Consent Agenda
 - a) Consider for Approval:
 - i) Minutes – December 13 & 29, 2021 meetings
 - ii) Check Register thru 12_30_2021: \$ 309,207.08
 - b) Receive & File (Informational)
 - i) December 2021 Building Department Revenue Report
 - ii) Community Policing Officer's December 2021 Report
 - iii) Cutlerville and Dutton Fire Department December 2021 Run Reports
 - iv) December 2021 Webpage stats: 8,683 visits
9. New Business
 - a) Recognition of retiring Fire Fighters
 - i) Resolution recognizing Fire Chief, Paul Sheely (28 Years of Service)

- ii) Resolution recognizing Firefighter, Ed Corson (32 Years of Service)
 - iii) Resolution recognizing Firefighter, Carl Gunderson (31 Years of Service)
 - b) Consider recommendation for appointment, Deputy Fire Chief (Cutlerville & Dutton)
 - c) Consideration 8462 Kalamazoo Ave – PUD Rezone Request for Prairie Wolf Station – 1st Read – Set Public Hearing
 - d) Consideration 8390 Eastern Ave – Rezone R-14 to Conditional C-1 – 1st Read – Set Public Hearing
 - e) Consideration of additional sick time for Township office staff
10. Public Comment – On any topic (comments limited to 3 minutes per speaker)
11. Township Manager's Comments
12. Supervisor & Board Member Comments
13. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETING – FEBRUARY 14, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – February 14, 2021

7:00PM

Please follow current CDC COVID-19 Guidelines

1. Opening (Prayer) – Trustee Terpstra
2. Lead Pledge of Allegiance – Supervisor DeWard
3. Call to Order and Attendance – Supervisor DeWard
4. Declaration of Conflict of Interest
5. Review Consent Agenda
6. Approval of Agenda
7. Public Hearings:
 - a) Public Hearing – 8390 Eastern Rezone
 - b) Public Hearing – Prairie Wolf Station PUD
8. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
9. Scheduled speakers
 - a) Office of Kent County Drain Commission
10. Approval of Consent Agenda
 - a) Consider for Approval:
 - i) Minutes – January 10, 2022 meeting
 - ii) Check Register 1/10/2022 thru 1/27/2022 - \$282,205.26
 - b) Receive & File (Informational)
 - i) January 2022 Building Department Revenue Report
 - ii) Community Policing Officer's January 2022 Report
 - iii) Cutlerville and Dutton Fire Department January 2022 Run Reports
 - iv) January 2022 Webpage stats: 9,957 visits

- v) Cutlerville Fire Board Jan 19 2022 meeting minutes
- vi) KCEMS 2021 Annual Report
- vii) 2022 proposed road projects

11. New Business

- a) Consider Items presented by Kent County Drain Commission
- b) Consider 8390 Eastern Rezone – 2nd Read
- c) Consider Prairie Wolf Station PUD – 2nd Read
- d) Consider 1155 84th Street – Cooks Crossing Site Condominium Parcel Amendment
- e) Discussion - researching replacing decorative poles along Division Ave. Corridor
- f) Consider purchase of lamps for Division Ave. corridor decorative poles
- g) Consider Kent County Community Action – Low Income Assistance Program
- h) Consider Road Closure request – 2022 Diemer Run
- i) Consider – Briarwood Golf Course Liquor License
- j) Discussion - use of Community Room – clarification

12. Public Comment – On any topic (comments limited to 3 minutes per speaker)

13. Township Manager's Comments

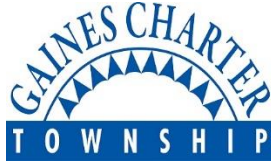
14. Supervisor & Board Member Comments

15. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS – March 14, 2022 – workshop at 5:30PM Lower Level (food provided) and regularly scheduled meeting 7:00PM Board Room

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Workshop

(NOTE – OFFICIAL WORKSHOP MEETING – NO ACTION MAY BE TAKEN)

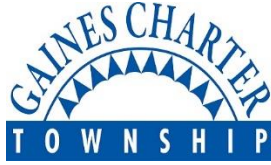
PRELIMINARY AGENDA

MONDAY – March 14, 2021

5:30 PM

Please follow current CDC COVID-19 Guidelines

1. Call to Order and Attendance – Supervisor DeWard
2. Topics of Discussion
 - a. Presentation by fire department regarding staffing (approx. 30 minutes)
 - b. Classification of ARPA dollars (approx. 20 minutes)
 - c. Allocation of responsibilities for Emergency Operations Plan (approx. 20 minutes)
3. Comments
4. Adjournment



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – March 14, 2021

7:00PM

Please follow current CDC COVID-19 Guidelines

1. Opening (Prayer) – Clerk, Michael Brew
2. Lead Pledge of Allegiance – Supervisor DeWard
3. Call to Order and Attendance – Supervisor DeWard
4. Declaration of Conflict of Interest
5. Review Consent Agenda
6. Approval of Agenda
7. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
8. Scheduled speakers
 - a) Ken Yonker – Drain Commission - 76th Street
 - b) Kent County DPW – Sustainable Business Park
9. Approval of Consent Agenda
 - a) Consider for Approval:
 - i) Minutes – February 14, 2022 meeting
 - ii) General Fund Check Register 2/7/2022 thru 2/28/2022: \$276,955.13
 - iii) Water & Sewer Fund Check Register 2/14/2022 thru 2/24/2022: \$428,593.02
 - iv) Quarterly Treasurer's Report (4th Qtr. 2021) – subject to audit
 - v) Liquor License Renewals
 - b) Receive & File (Informational)
 - i) February 2022 Building Department Revenue Report
 - ii) Cutlerville and Dutton Fire Department January 2022 Run Reports
 - iii) February 2022 Webpage stats: 9,957 visits
 - iv) Division Ave. Improvements

(a) Benches and trash receptacles

(b) Decorative light poles

v) February 2022 W&S Board Update

vi) Farm Bureau Invitation

10. New Business

a) Consider – Variance Standards – 1st Read

b) Consider – Fire departments contract for medical physicals

c) Consider - Support for exploring connection to Dorr Township (Water/sewer)

d) Consider – KCRC projects – authority to increase allocation for 2022 projects

e) Consider - ARPA dollars – classify as revenue loss?

f) Consider – Adoption of revised Emergency Operations Plan

g) Discussion – Reallocate dollars for a bobcat

h) Consider - Redistricting

11. Public Comment – On any topic (comments limited to 3 minutes per speaker)

12. Township Manager's Comments

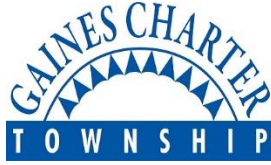
13. Supervisor & Board Member Comments

14. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS – April 11, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – April 11, 2021

7:00PM

Please follow current CDC COVID-19 Guidelines

1. Opening (Prayer) – Supervisor DeWard
2. Lead Pledge of Allegiance – Supervisor DeWard
3. Call to Order and Attendance – Supervisor DeWard
4. Declaration of Conflict of Interest
5. Review Consent Agenda
6. Approval of Agenda
7. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
8. Public Hearings:
 - A. Public Hearing – Variance Standards
9. Scheduled speakers
10. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – March 14, 2022, workshop meeting
 - ii) Minutes – March 14, 2022, regular meeting
 - iii) General Fund Check Register 3/4/2022 thru 3/19/2022: \$127,868.79
 - iv) Water & Sewer Check Register 3/21/2022 thru 3/31/2022: \$356,370.75
 - v) Sewer Bill Relief
 - i. 114 Dunkirk
 - ii. 6869 Hartman
 - vi) First Quarter FY 2022 Budget Report
 - vii) LUCAS Preventative Maintenance Agreement

- B. Receive & File (Informational)
 - i) February 2022 Building Department Revenue Report
 - ii) Minutes – March 14, 2022, Election Commission Meeting
 - iii) Cutlerville Fire Board – Draft minutes from 3/16/2022 meeting
 - iv) March 2022 Webpage stats: 9,925 visits
 - v) March 2022 Community Policing Officer's report
 - vi) BGUA March 2022 Update

11. New Business

- A. Consider – Fireworks permit – Crystal Springs 4th of July Celebration
- B. Consider - Phase 1 revised Tentative Preliminary Plat Review (1701 and 2571 76th Street SE – Alexander Trails).
- C. Consider – Amendment of Variance Standards for Zoning Ordinance (2nd Read)
- D. Consider – Division Ave. – approve the allocation of GCT's Capital funds for Division Ave. (improvement for Benches/Trash Receptacles)
- E. Consider - Poles/heads for Division Avenue
- F. Consider – SCBA Compressor/fill station
- G. Consider – Cutlerville POC wage adjustment request
- H. Consider – 2022-2023 Employee Health Benefits
- I. Consider – Reopening for Community Rooms
- J. Consider – Drain Commissioner's March request (76th Street Project)

12. Public Comment – On any topic (comments limited to 3 minutes per speaker)

13. Township Manager's Comments

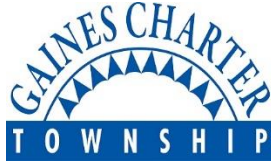
14. Supervisor & Board Member Comments

15. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS – May 9, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Workshop

(NOTE – OFFICIAL WORKSHOP MEETING – NO ACTION MAY BE TAKEN)

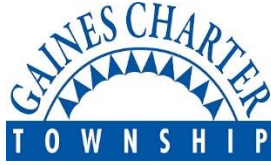
PRELIMINARY AGENDA

MONDAY – March 14, 2021

5:30 PM

Please follow current CDC COVID-19 Guidelines

1. Call to Order and Attendance – Supervisor DeWard
2. Topics of Discussion
 - a. Presentation by fire department regarding staffing (approx. 30 minutes)
 - b. Classification of ARPA dollars (approx. 20 minutes)
 - c. Allocation of responsibilities for Emergency Operations Plan (approx. 20 minutes)
3. Comments
4. Adjournment



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – May 9, 2021

7:00PM

Please follow current CDC COVID-19 Guidelines

1. Opening (Prayer) – Treasurer Lemke
2. Lead Pledge of Allegiance – Supervisor DeWard
3. Call to Order and Attendance – Supervisor DeWard
4. Declaration of Conflict of Interest
5. Review Consent Agenda
6. Approval of Agenda
7. Scheduled speakers:
 - A. Cutlerville and Dutton Fire awards presentation – approx. 15 minutes
 - B. Dutton Christian Elementary sidewalk presentation
8. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
9. Public Hearings - NONE
10. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – April 11, 2022, workshop meeting
 - ii) Minutes – April 11, 2022, regular meeting
 - iii) General Fund Check Register 4/1/2022 thru 4/28/2022: \$272,018.76
 - iv) Water & Sewer Check Register 4/16/2022 thru 4/28/2022: \$273,832.86
 - v) Accept and File 1st Quarter Funds Report (Treasurer's Office)
 - B. Receive & File (Informational)
 - i) February 2022 Building Department Revenue Report
 - ii) April Webpage stats: 10,352 visits
 - iii) April 2022 Community Policing Officer's report
 - iv) April and March 2022 CF and DF run reports

- v) KCRC 2022 Budget and five (5) year plan
- vi) BGUA Annual Report 2021
- vii) KDL Custom-made schoolhouse

11. New Business

- A. Consider – Kent Co Road Commission – 92nd Street funding request
- B. Consider – Kids July 4th Parade – Road Closure Request
- C. Consider – Community Room Event staff stipend
- D. Consider – Steelcase Road Extension Request
- E. Consider – First Read Amazon PUD Sign Amendment – increase sign size
- F. Consider – Tax Rate Request 2022
- G. Consider – BCTV Funding
- H. Consider – Cemetery Equipment Request
- I. Consider – Setting time for goal setting session
- J. Consider - Demolition of deteriorating brick flower boxes (outside community rooms – lower level)
- K. Discussion – Dutton Fire Department Staffing

12. Public Comment – On any topic (comments limited to 3 minutes per speaker)

13. Township Manager's Comments

14. Supervisor & Board Member Comments

15. Adjournment

NEXT SCHEDULED REGULAR BOARD OF TRUSTEES MEETINGS – June 13, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Closed Session Meeting

PRELIMINARY AGENDA

MONDAY – June 6, 2022

5:30PM

Please follow current CDC COVID-19 Guidelines

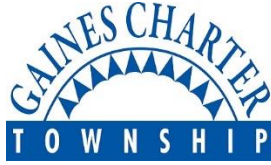
1. Call to Order and Attendance – Supervisor DeWard
2. Declaration of Conflict of Interest
3. Closed Session:

Pursuant to Section 8(h) of the OMA, a public body may meet in a closed session to “consider material exempt from discussion or disclosure by state or federal statute.” MCL 15.268(h). Thus, any document or topic that is specifically exempt or deemed confidential by state or federal law may be discussed in closed session.

One of the more commonly cited reasons is to discuss written opinions subject to the attorney-client privilege. Attorney-client privileged written communications are exempt by statute pursuant to Section 13(1) (g) of the Michigan Freedom of Information Act (“FOIA”). MCL 15.243(1) (g). As a result, Michigan Courts have also found that a public body may go into closed session to consider material subject to attorney-client privilege. *Booth Newspapers, Inc v Wyoming City Council*, 168 Mich. App 459; 425 NW2d 695 (1988). However, the closed session must be limited to the discussion of confidential legal advice presented in a written legal opinion. Thus, the public body must not discuss any matters outside the legal advice presented in the written opinion or verbal legal opinions from an attorney. Moreover, any “decision,” (defined in part as any determination, action, vote or disposition, or public policy) may not be made in the closed session. Put another way, no motions or Board actions should be taken in closed session. No discussion of public policy should be made in closed session under this exemption.

Open Meetings Act. Closed Session minutes are exempt from disclosure by statute, Section 7(2) of the OMA. The Attorney General has opined that the public body may go into closed session to discuss closed session minutes.

4. Adjournment



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – JUNE 13, 2022

7:00PM

Please follow current CDC COVID-19 Guidelines

1. Opening (Prayer) – Trustee Kathy VanderStel
2. Lead Pledge of Allegiance – Supervisor DeWard
3. Call to Order and Attendance – Supervisor DeWard
4. Declaration of Conflict of Interest
5. Review Consent Agenda
6. Approval of Agenda
7. Scheduled speakers:
8. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
9. Public Hearings –
 - A. Proposed Ordinance to approve a major PUD Amendment for 6425 Patterson Ave, SE and 4495 68th Street for an increased sign allowance
10. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – May 9, 2022 regular meeting
 - ii) General Fund Check Register May 1, 2022 thru May 31, 2022: \$177,950.49
 - iii) Water & Sewer Check Register May 1, 2022 thru May 31, 2022: \$278,704.92
 - B. Receive & File (Informational)
 - i) May 2022 Building Department Revenue Report
 - ii) May Webpage stats: 10,576 visits
 - iii) May 2022 Community Policing Officer's report
 - iv) May 2022 CF and DF run reports

- v) BGUA May 2022 Board Update
- vi) KCEMS – Letter of Recognition

11. New Business

- A. Consider – Dutton Fire Department Staffing
- B. Consider – Cutlerville Fire LUCAS Purchase
- C. Consider – Cutlerville and Dutton Fire – Encompass EAP contract
- D. Consider – 1120 60th Street Rezone – 1st Read
- E. Consider – June 16, 2022 Neighborhood Block Party – Road Closure Request
- F. Consider – Interurban Transit Agreement
- G. Consider – Township Maintenance Contracts
- H. Consider – Cleaning Service Contract
- I. Consider – Everett's Contract
- J. Consider – Township Parking Lot Repairs
- K. Consider - Proposed Ordinance to approve a major PUD Amendment for 6425 Patterson Ave, SE and 4495 68th Street for an increased sign allowance
- L. Consider – Parks & Trails Master Plan Contract
- M. Discussion Only – Township Hall Office Hours

12. Public Comment – On any topic (comments limited to 3 minutes per speaker)

13. Township Manager's Comments

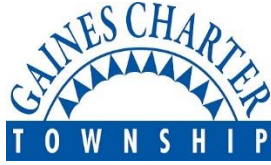
14. Supervisor & Board Member Comments

15. Adjournment

NEXT SCHEDULED REGULAR BOARD OF TRUSTEES MEETINGS – July 11, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – July 11, 2022

7:00PM

Please follow current CDC COVID-19 Guidelines

- A. Opening (Prayer) – Trustee Bob Terpstra
- B. Lead Pledge of Allegiance – Supervisor DeWard
- C. Call to Order and Attendance – Supervisor DeWard
- D. Declaration of Conflict of Interest
- E. Review Consent Agenda
- F. Approval of Agenda
- G. Scheduled speakers:
 - A. Kent District Library – Annual Review
 - B. Dan Veldhuizen - Siegfried Crandall – 2021 Audi Recap
- H. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
- I. Public Hearings – NONE
- J. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – June 6, 2022 special meeting
 - ii) Minutes – June 13, 2022 regular meeting
 - iii) Minutes – June 13, 2022 workshop meeting
 - iv) General Fund Check Register June 1, 2022 thru June 30, 2022: \$128,909.16
 - v) Water & Sewer Check Register June 1, 2022 thru June 30, 2022: \$388,543.98
 - vi) 2ND Qtr. Financial Report

B. Receive & File (Informational)

- i) June 2022 Building Department Revenue Report
- ii) June Webpage stats: 10,225 visits
- iii) June 2022 Community Policing Officer's report
- iv) June 2022 CF and DF run reports
- v) BGUA June 2022 Board Update
- vi) Local Housing Information
- vii) Kent County Tentative E-911

K. New Business

- A. Consider – Transfer Funds from General Fund to Public Safety
- B. Consider – Fixed Asset Capitalization Policy
- C. Consider – Township Maintenance Contracts
- D. Consider – New Contract for Managed Print Environment
- E. Consider – Rezone 6972 & 6980 Division Ave – 1st Read
- F. Consider – Hoffman Meadows Plat Review
- G. Discussion Only – Master Plan Committee Assignments
- H. Discussion Only – Area Sidewalks
- I. Discussion Only – Township Vehicle

L. Public Comment – On any topic (comments limited to 3 minutes per speaker)

M. Township Manager's Comments

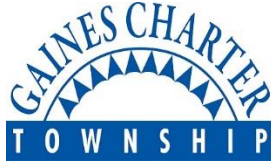
N. Supervisor & Board Member Comments

O. Adjournment

NEXT SCHEDULED REGULAR BOARD OF TRUSTEES MEETINGS – August 8, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – August 8, 2022

7:00PM

Please follow current CDC COVID-19 Guidelines

- A. Opening (Prayer) – Supervisor DeWard
- B. Lead Pledge of Allegiance – Supervisor DeWard
- C. Call to Order and Attendance – Supervisor DeWard
Trustees Fryling and Haagsma absent with notice
- D. Declaration of Conflict of Interest
- E. Review Consent Agenda
- F. Approval of Agenda
- G. Scheduled speakers:
 - A. Randy Thelen – The Right Place
- H. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
- I. Public Hearings:
 - A. Rezoning of 6972 and 6980 Division Ave., from C-1 to C-2
- J. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – July 11, 2022 regular meeting
 - ii) Check Registers July 1, 2022 thru July 31, 2022:
 - i. General Fund: \$ 98,363.76
 - ii. Public Safety SAD: \$153,069.16
 - iii. Division Ave. Improvements: \$ 48,012.59
 - iv. Building Inspections: \$ 9,640.35
 - v. Water & Sewer: \$392,653.76
 - TOTAL ALL FUNDS: \$ 701,739.62**

B. Receive & File (Informational)

- i) July 2022 Building Department Revenue Report
- ii) July Webpage stats: 9,227 visits
- iii) July 2022 Community Policing Officer's report
- iv) July 2022 CF and DF run reports.
- v) BGUA July 2022 Board Update
- vi) Kent County Road Commission Funding
- vii) Kent County Drain Commission – Cranberry Lake Intercounty Drain
- viii) Kent County Hires Second Deputy County Administrator

K. New Business

- A. Consider – Recognition of dedication of flag for David Warsen
- B. Consider – Recognition of POW/MIA day
- C. Consider – 6972 and 6980 Division Ave. rezone – 2nd read
- D. Consider – 418 Brownell – payment in lieu of sidewalk
- E. Consider – Set annual Special Assessment public hearing review for September 12, 2022
- F. Consider – Township's annual commitment to The Right Place
- G. Consider – Cutlerville Fire parking lot repairs
- H. Consider – Cutlerville Fire Ballistic Vests purchase recommendation
- I. Consider – Dutton Fire Station Landscaping recommendation
- J. Consider -Township Manager's salary increase based on annual review
- K. Discussion Only – Dedicating funds for parkland/property acquisition
- L. Discussion Only – Proposed Plant Rehabilitation & Industrial Development District Policy revisions

L. Public Comment – On any topic (comments limited to 3 minutes per speaker)

M. Township Manager's Comments

N. Supervisor & Board Member Comments

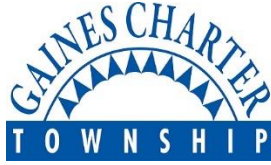
O. Adjournment

NEXT SCHEDULED REGULAR BOARD OF TRUSTEES MEETING – September 12, 2022

NEXT SCHEDULED BOARD OF TRUSTEES WORKSHOP MEETING – September 26, 2022

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – September 12, 2022

5:30PM

Please follow current CDC COVID-19 Guidelines

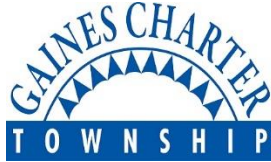
- A. Opening (Prayer) – Supervisor DeWard
- B. Call to Order and Attendance – Supervisor DeWard
- C. Declaration of Conflict of Interest
- D. Public Comment – On agenda topic (comments limited to 3 minutes per speaker)
- E. New Business
 - 1) Discussion – Proposed 2023 Budget
- F. Public Comment – On any topic (comments limited to 3 minutes per speaker)
- G. Township Manager's Comments
- H. Supervisor & Board Member Comments
- I. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS: Sept. 12, 2022 @ 7PM and October 10, 2022 7PM

****There is the possibility of a second meeting on 10/10/22 @ Byron Township to review the proposed 2023 Cutlerville Fire Budget (required by the Intergovernmental Agreement)**

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – September 12, 2022

7:00PM

Please follow current CDC COVID-19 Guidelines

- A. Opening (Prayer) – Treasurer Lemke
- B. Lead Pledge of Allegiance – Supervisor DeWard
- C. Call to Order and Attendance – Supervisor DeWard
- D. Declaration of Conflict of Interest
- E. Review Consent Agenda
- F. Approval of Agenda
- G. Scheduled speakers: **NONE**
- H. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
- I. Public Hearings:
 - A. Special Assessment District
- J. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – August 8, 2022 regular meeting
 - ii) Check Registers August 8, 2022 thru August 31, 2022:

i. General Fund:	\$ 94,572.60
ii. Public Safety SAD:	\$295,236.90
iii. Building Inspections:	\$ 9,243.60
iv. Water & Sewer:	\$417,441.66
v. TOTAL ALL FUNDS:	\$ 816,494.76
 - B. Receive & File (Informational)
 - iii) August 2022 Building Department Revenue Report
 - iv) August Webpage stats: 9,313 visits
 - v) August 2022 Community Policing Officer's report

- vi) August 2022 CF and DF run reports.
- vii) BGUA August 2022 Board Update
- viii) Kent County ARPA Community Engagement & Decision-Making Process
- ix) Kent County Drain Commission – Beesing Drain
- x) Kent County Drain Commission – Emmons Lake Drain
- xi) Kent County Drain Commission – Duncan Lake Intercounty Drain

K. New Business

- A. Discussion – Special Assessment –assessment percentage for 2023
- B. Consider – Wastewater Collection and Water Supply public participation agreement
- C. Consider – Updates to the Townships IFT Policy
- D. Consider – Water Utility Contract River Birch
- E. Consider – Water Utility Contract Hoffman Meadows
- F. Consider – Water Utility Contract Rapids Drive Extension
- G. Consider – Clerk Michigan Association of Municipal Clerks – Election Security Grant
- H. Consider – Election workers compensation
- I. Consider – Annual maintenance/repairs Cutlerville Engine 36

- L. Public Comment – On any topic (comments limited to 3 minutes per speaker)

- M. Township Manager's Comments

- N. Supervisor & Board Member Comments

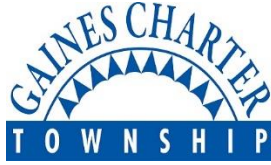
- O. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS: October 10, 2022 7PM

****There is the possibility of a second meeting on 10/10/22 @ Byron Township to review the proposed 2023 Cutlerville Fire Budget (required by the Intergovernmental Agreement)**

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANYT SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8085 Byron Center Road, Byron Center, MI 49315

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – October 10, 2022

7:00 PM

Please follow current CDC COVID-19 Guidelines

- A. Opening (Prayer) – Joint with Byron Township
- B. Call to Order and Attendance – Supervisor DeWard
- C. Declaration of Conflict of Interest
- D. Public Comment – On agenda topic (comments limited to 3 minutes per speaker)
- E. New Business
 - 1) FY 2023 Cutlerville Fire Budget – ACTION ITEM
 - 2) Replacement of Cutlerville Fire Engine 37 - ACTION ITEM
 - 3) Update – Fairwood Ct. House Explosion
- F. Public Comment – On any topic (comments limited to 3 minutes per speaker)
- G. Township Manager's Comments
- H. Supervisor & Board Member Comments
- I. Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS: November 14, 2022 @ 7PM

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change

Cutlerville Fire Board
Meeting Minutes
September 26, 2022

Prayer by Hooker

DeWard Called the meeting to order at 3:35pm

Members present: DeWard, Tillema, Hooker, Holbrook, Haagsma

Others present: Chief Van Hall, Deputy Chief Holmes, Twp Manager Seyferth

There were no minutes from the July 27, 2022 meeting

Chief Van Hall updates on the following items:

- Parking lot sealing is complete
- SCBA fill station is complete
- Water rescue equipment has arrived
- The new LICAS unit has arrived
- There are 2 new trained POC fire fighters

48/96 scheduling proposal

- Motion by Haagsma, support by Hooker to do a trial test of the 48 hours on 96 hours off January 2023 through December 2023 as recommended by Chief Van Hall and Manager Seyferth.
 - o Vote: Yes all - motion carried

Promotions

- Motion by Haagsma, support by Holbrook to approve Chief Van Hall recommendation to promote Randy Foreman and Kurt Wierenga to Captain.
 - o Vote: Yes all - motion carried

Budget Discussion

- The board discussed the proposed 2023 budget prior to the joint townships meeting.

Fire and EMS Reporting system

- Motion by Haagsma, Support by Holbrook to approve the use of Image Trend for October 2022 – December 2022 for fire and EMS reporting. Cost for the last quarter of 2022 is \$3273 and bring the contract for 2023 through 2025 to the Gaines board for approval.
 - o Vote: Yes all - motion carried

Platform 47

- The specifications for the platform are complete and the cost estimate is \$1,711,417. Motion by Haagsma, support by Hooker to recommend to the both boards at the joint meeting that they approve the purchase and order the unit by November 1, 2022 and discuss whether to prepay for the unit at the joint meeting.
 - o Vote: Yes all - motion carried

Adjournment

- Motion by Haagsma, support by Holbrook to adjourn at 4:45pm
 - o Vote: Yes all - motion carried



PO Box 3119
Holland, MI 49422-3119

RETURN SERVICE REQUESTED

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02138413
MSP 1753

GAINES CHARTER TOWNSHIP
CUTLERVILLE FIRE DEPARTMENT
8555 KALAMAZOO AVE SE
CALEDONIA MI 49316-8270

Statement Ending 09/30/2022

GAINES CHARTER TOWNSHIP

Page 1 of 2

Account Number: 182009481

Managing Your Accounts



Customer Service (877) 820-2265



Website macatawabank.com



Mailing Address PO Box 3119
Holland, MI 49422-3119



Business Mobile Deposit

Make deposits anytime, anywhere.

Learn more at

macatawabank.com/BusinessMobile



Summary of Accounts



Online Banking: 24x7 access and complete financial freedom. Get complete access to account information from your computer or mobile device. Learn more at macatawabank.com/OnlineBanking.

If you would like to check on your preauthorized deposits, you may call us at (877) 820-2265 during normal business hours or login to your online banking at macatawabank.com.

Account Type	Account Number	Ending Balance
PUBLIC FUNDS BASIC CHECKING	182009481	\$1,978.83

PUBLIC FUNDS BASIC CHECKING-182009481

Account Summary

Date	Description	Amount
09/01/2022	Beginning Balance	\$1,978.83
	0 Credit(s) This Period	\$0.00
	0 Debit(s) This Period	\$0.00
09/30/2022	Ending Balance	\$1,978.83



GAINES CHARTER TOWNSHIP

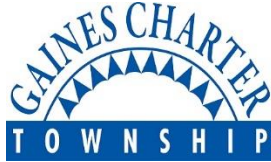
10/6/2022 12:52 PM

Register: CFF ASSOC.

From 01/01/2022 through 10/06/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/31/2022			Bank Service Charge	Service Charge	4.64	X		2,083.67
02/28/2022			Bank Service Charge		4.84			2,078.83
03/25/2022		Huntington Bank	Funds Transfer In/Out	Closed CFF Account	2,078.83			0.00
03/28/2022		Macatawa Bank	Funds Transfer In/Out	Opened At Macatawa			2,078.83	2,078.83
04/21/2022		Stroo Funeral Home	FF Expenses	Memorial Flowers	100.00			1,978.83



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – October 10, 2022

5:30PM

Please follow current CDC COVID-19 Guidelines

- A. Opening (Prayer) – Kathy VanderStel
- B. Lead Pledge of Allegiance – Supervisor DeWard
- C. Call to Order and Attendance – Supervisor DeWard
- D. Declaration of Conflict of Interest
- E. Review Consent Agenda
- F. Approval of Agenda
- G. Scheduled speakers: **Dana Lehmann Parks & Trails Committee**
- H. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
- I. Public Hearings:
- J. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – September 12 , 2022 5:30 PM meeting
 - ii) Minutes – September 12, 2022 7:00 PM meeting
 - iii) Check Registers September 1, 2022 thru September 30, 2022:
 - a) General Fund: \$511,874.81
 - b) Public Safety SAD: \$240,044.80
 - c) Building Inspections: \$ 5,023.32
 - d) Water & Sewer: \$354,467.84
 - e) **TOTAL ALL FUNDS: \$1,111,410.77**
 - iv) Purchase of Image Trend – Cutlerville/Dutton Fire
 - a) Remainder of 2022: \$3,273
 - b) FY 2023: \$23,837.00
 - c) FY 2024: \$20,112.00

- d) FY 2025: maximum 5% increase
- v) Purchase of Vector Solutions – Dutton Fire \$5,728.50
- vi) Consider - LUCAS PM Contract – Dutton Fire \$4,280.70

B. Receive & File (Informational)

- i) September 2022 Building Department Revenue Report
- ii) September Webpage stats: 9,627 visits
- iii) September 2022 Community Policing Officer's report
- iv) September 2022 CF and DF run reports
- v) BGUA September 2022 Board Update
- vi) Fairwood Ct. House Explosion – Update
- vii) Election Audit - Update

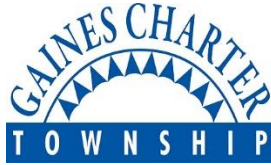
K. New Business

- A. Consider – Set public hearing to repeal Chapter 8 Animals of the Township's ordinances per request of Kent County Sheriff's Office.
 - B. Consider – Arthur's Dream PUD Amendment
 - C. Consider – Set Public hearing for the 2023 Budget
 - D. Consider – Road Closure request
 - E. Discussion – FY2023 Budget
 - L. Public Comment – On any topic (comments limited to 3 minutes per speaker)
 - M. Township Manager's Comments
 - N. Supervisor & Board Member Comments
- Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS: November 14, 2022 7PM

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – November 14, 2022

7:00PM

Please follow current CDC COVID-19 Guidelines

- A. Opening (Prayer) – Dan Fryling
- B. Lead Pledge of Allegiance – Supervisor DeWard
- C. Call to Order and Attendance – Supervisor DeWard
- D. Declaration of Conflict of Interest
- E. Review Consent Agenda
- F. Approval of Agenda
- G. Scheduled speakers:
- H. Public Comments – Anything on the Agenda NOT scheduled for a public hearing (comments to 3 minutes per speaker)
- I. Public Hearings:
 - A. Proposed FY 2023 Budgets
 - B. Repeal of Animal Ordinance
- J. Approval of Consent Agenda
 - A. Consider for Approval:
 - i) Minutes – October 10 , 2022 5:30 PM meeting
 - ii) Minutes – October 10, 2022 7:00 PM meeting
 - iii) Check Registers September 1, 2022 thru September 30, 2022:
 - a) General Fund: \$262,446.11
 - b) Public Safety SAD: \$ 93,263.23
 - c) Building Inspections: \$ 8,999.14
 - d) Water & Sewer: \$ 299,513.54
 - e) **TOTAL ALL FUNDS: \$ 656,122.02**
 - iv) 7884 Eastern Ave Water & Sewer Connection Fee Payment Plan
 - v) 6925 Fairway Vista Dr. Utility Bill Relief Request
 - vi) 7341 Heather Ridge Ct Utility Bill Relief Request
 - vii) 104 Lily St Utility Bill Relief Request

- viii) Cutlerville Fire - Engine 36 Maintenance
- ix) Dutton Fire Department – Engine 69 Repairs
- x) Dutton Fire Department – Vacation/Sick Time Conversion

B. Receive & File (Informational)

- i. October 2022 Building Department Revenue Report
- ii. October Webpage stats: 9,733 visits
- iii. October 2022 Community Policing Officer's report
- iv. October 2022 CF and DF run reports
- v. BGUA October 2022 Board Update
- vi. Kent County's Administrator's Digest
- vii. GVMC Department of Transportation Fall Newsletter

K. New Business

- A. Consider – Resolution establishing Supervisor's 2023 Salary
- B. Consider – Resolution establishing Clerk's 2023 Salary
- C. Consider – Resolution establishing Treasurer's 2023 Salary
- D. Consider – Resolution establishing Trustee's 2023 Per Diem
- E. Consider – Resolution exempting Township from requirements of Public Act 152 or 2011
- F. Consider – Set Public Safety Special Assessment rate
- G. Consider – Adopt 2023 Budgets
- H. Consider – Repeal of Animal Control Ordinance
- I. Consider – Dutton Fire Department - Hiring of Fulltime firefighters
- J. Consider – Dutton Fire Department - Personnel Handbook Addendum
- K. Consider – Dutton Fire Department Turnout Gear/Uniform orders
- L. Consider – Fund transfer from General Fund to Public Safety Fund
- M. Consider – Township Manager Interview Timeline/Special Meeting Dec. 5, 2022
- N. Consider - Amend Supervisor's salary for remainder of 2022
- O. Discussion – Discussion regarding Gannon School

L. Township Manager's Comments

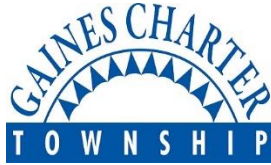
M. Supervisor & Board Member Comments

Adjournment

**NEXT SCHEDULED BOARD OF TRUSTEES MEETINGS: December 5, 2022 (time to be determined)
December 12, 2022 7PM**

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – December 5, 2022

5:30PM

Please follow current CDC COVID-19 Guidelines

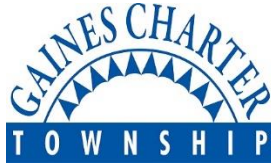
- A. Opening (Prayer) – Bob Terpstra
- B. Lead Pledge of Allegiance – Supervisor DeWard
- C. Call to Order and Attendance – Supervisor DeWard
- D. Declaration of Conflict of Interest
- E. Approval of Agenda
- F. Scheduled speakers: NONE
- G. Public Comments – Any topic with 3-minute limit per speaker
- H. Business
 - 1. Cutlerville Fire - To be discussed in closed session
 - 2. Hiring of New Township Manager

Adjournment

NEXT SCHEDULED BOARD OF TRUSTEES MEETING: December 12, 2022 7PM

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change



CHARTER TOWNSHIP OF GAINES

MEETING LOCATION: 8555 Kalamazoo Ave., SE, Caledonia, MI 49316

Township Board Meeting

PRELIMINARY AGENDA

MONDAY – December 12, 2022

6:00PM

Please follow current CDC COVID-19 Guidelines

- A. Call to Order and Attendance – Supervisor DeWard
- B. Declaration of Conflict of Interest
- C. Approval of agenda
- D. Consent Judgement

ADJOURNMENT

ANY INTERESTED PERSONS ARE INVITED TO ATTEND AND PARTICIPATE IN ALL TOWNSHIP BOARD OF TRUSTEE MEETINGS. PERSONS WITH DISABILITIES NEEDING ANY SPECIAL ACCOMMODATIONS SHOULD CONTACT THE TOWNSHIP OFFICES ONE WEEK PRIOR TO THE MEETING TO REQUEST MOBILITY, VISUAL OR ANY OTHER ASSISTANCE.

Preliminary Agenda – Subject to Change